



**CURRICULUM COMMITTEE MEETING**  
*Friday, September 25, 2020, 2:00 p.m.*  
*Virtual Meeting (via webex)\*\**

**AGENDA**

- I. **Call to Order**
- II. **Roll Call**
- III. **Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)**  
\*\*Governor's temporary approval for virtual meetings in light of COVID-19 'shelter-at-home'
- IV. **[Minutes of meeting of November 15, 2019](#)**
- V. **[Minutes of meeting of April 17, 2020](#)**
- VI. **Curriculum Committee Functions – Tim Stamm**
  - a) [Membership List](#)
  - b) [Curriculum Development Calendar](#)
  - c) [Charter: Committee on Curriculum PPM – Policy No. AA-1622.D](#)
  - d) [The College Curriculum PPM – Policy No. AA-1510.1A](#)
  - e) [Master Syllabus PPM – Policy No. AA-1503-1A](#)
  - f) [Board of Regents Approved Academic Degree Terms and Designations – Policy No. 2.11](#)
  - g) [Board of Regents Definitions of Undergraduate Certificates and Degrees – Policy No. 2.15](#)
  - h) [Board of Regents Statewide General Education Requirements – Policy No. 2.16](#)  
Note: [Table Statewide General Education Requirements](#).
- VII. **[Curriculum Operations Report](#) – Tim Stamm**
- VIII. **New Business**

- a) **Business & Technology/HOST**  
**Final Approval of Curriculum: Career and Technical Certificate in Hospitality Management.**
  
- b) **Business & Technology/HOST**  
**Final Approval of Curriculum: Certificate of Technical Studies in Hospitality Management.**
  
- c) **Allied Health/SURG**  
**New Course:** SURG-202: Clinical Specialties II (3-4-4 / 105). Creation of a new course, SURG-202: Clinical Specialties II. Course description: "Continuation of SURG-201: In-depth review and practice with equipment, instruments, sutures, drains, and dressing required for surgeries. Specialties covered include general, urological, obstetrical, gynecological, plastic, oral, orthopedic, neuro, dental, and otorhinolaryngological surgeries. Robotic and technology-assisted surgeries are covered."
  
- d) **Allied Health/SURG**  
**Final Approval of Curriculum: Associate of Applied Science in Surgical Technology.**
  
- e) **Allied Health/DMPT**  
**Termination of an Instructional Program: Career and Technical Certificate in Dietary Manager Training Program.** Terminate the C.T.C. in Dietary Manager Training Program.
  
- f) **Technical Division/ELEC**  
**Program Revision: Certificate of Technical Studies in Electrician: Commercial.** Revise the C.T.S. in Electrician: Commercial: Delete: CCSS-108: Career Success Skills for Required Related Courses. Total Credit Hours reduce *from 30 to 27*. Adjust Suggested Sequence, specifically Third Semester to reflect change.
  
- g) **Technical Division/ELEC**  
**Program Revision: Certificate of Technical Studies in Electrician: Residential.** Revise the C.T.S. in Electrician: Residential: Delete: CCSS-108: Career Success Skills for Required Related Courses. Total Credit Hours reduce *from 25 to 22*. Adjust Suggested Sequence, specifically Third Semester to reflect change.
  
- h) **Technical Division/ELEC**  
**Program Revision: Certificate of Technical Studies in Electrician: Small Industrial.** Revise the C.T.S. in Electrician: Small Industrial: Delete: CCSS-108: Career Success Skills for Required Related Courses. Total Credit Hours reduce *from 33 to 30*. Adjust Suggested Sequence, specifically Third Semester to reflect change.

- i) **Technical Division/MTTC**  
**Program Revision: Certificate of Technical Studies in Precision Machining.** Revise the C.T.S. in Precision Machining: Delete: CCSS-108: Career Success Skills for Required Related Courses. Total Credit Hours reduce *from 30 to 27*. Adjust Suggested Sequence, specifically First Semester to reflect changes.
- j) **Business & Technology/CULA**  
**New Course: CULA-109: Concepts in Culinary Arts (3-0-3 / 45).** Creation of a new course, CULA-109: Concepts in Culinary Arts. Course description: “Introductory course covering the concepts of cooking and baking emphasizing theory for commercial foodservice operations. Vocabulary terms and theory related to savory cooking and baking methods and procedures; nutrition, sanitation and safety issues related to menu writing and development will be addressed. Note: This course is not intended for students seeking a certificate or degree in Culinary Arts.”
- k) **Business & Technology/CULA/HOST**  
**Program Revision: Associate of Applied Science in Hospitality Management, with a concentration in Restaurant Management.** Revise the Restaurant Management concentration of the A.A.S. in Hospitality Management: ADD: CULA-109: Concepts in Culinary Arts as an “OR” choice with CULA-102: Basic Culinary Skills. Total Concentration Hours change *from 14 to 14 or 15*; Total Program Hours Remain the Same. Adjust Suggested Sequence for the concentration in Restaurant Management, specifically Third Semester to reflect changes.
- l) **Business & Technology/CMIN**  
**Change of Course Prerequisite Requirement: CMIN-233: Cloud Foundations.** ADD: CMIN-204: Fundamentals of Information Technologies and Systems OR CNET-157: Network Systems Basics as prerequisite requirements. Current prerequisite: None. Programmatic impact: A.A.S. in Computer Information Technology, multiple concentrations; A.A.S. in Computer Network Technology, C.T.S. in Business Systems Design; A.A.S. and C.T.C. in Cloud Computing.
- m) **Business & Technology/CMIN**  
**Program Revision: Associate of Applied Science in Computer Information Technology.** Revise the A.A.S. in Computer Information Technology: Delete: ADOT-264: Database Applications from Required Courses in Major; ADD: CMIN-275 Agile Project Management to Required Courses in Major. Total Program Hours Remain the Same. Suggested Sequences for each concentration require adjusting to reflect change.

- n) **Business & Technology/CMIN**  
**Program Revision: Associate of Applied Science in Computer Information Technology.** Revision of Suggested Sequences for the following concentrations within the A.A.S. in Computer Information Technology: Programmer/Analyst; Web Design; Game Design; Information Security/Assurance. Changes better align coursework in related/embedded C.T.S and/or C.T.C. programs with sequence. A concern is the movement of the majority of General Education courses to the final semester, as General Education core is the foundation of degree programs and may impact completion rates for those only interested in the major/professional courses.
  
- o) **Academic Affairs/Curriculum & Program Development**  
**Student Learning Outcomes: Progress report on the publication of Student Learning Outcomes in the College Catalog [Report Only: No action required].**

## IX. Consent Agenda

- a) **Allied Health/MLTS**  
**Program Revision: Associate of Applied Science in Medical Laboratory Technician.** Revise the A.A.S. in Medical Laboratory Technician: ADD: BIOL-1251 and BIOL-253 as “OR” choices with BIOL-161 and BIOL-163 in Required Related Coursework. Note: this change was approved in the program description for prerequisite to program entry in March, 2019. This provides the same option in Required Related courses as it does for program entry.

## X. Old Business

- a) **General Education/Humanities/FREN/SPAN/CMST**  
**SACSCOC Core Requirement 9.3 General Education:** Discussion of SACSCOC Board of Trustees interpretation statement regarding Core Requirement 9.3: General Education, and potential impacts for Delgado’s list of courses that may be used to fulfil General Education Humanities Requirements.  
**[Review/Advisement and Discussion Only; no action required].**

## XI. Next Meeting      October 30, 2020

## XII. Adjournment